



Engage with our Organization

Office Support *(on hold for now)*

Fast Facts:

- Multiple roles available
- Front-desk greeting
- Mailing preparation
- Compiling packets
- Phone calls
- Event Preparation
- Year-round opportunity
- Occurs during business hours
- Scheduled as needed
- One-off opportunities
- Bring a friend!

About the Opportunity: Occasionally our team needs help too! Come spend an afternoon in our office pitching in to the task at hand. Most of these projects are flexible and we can work with you regarding scheduling.

Front-Desk Volunteer Role: Interested in helping make warm, personable first impressions? Have a couple hours to spare? We'd love to chat with you about providing part-time help in our lobby. Phone capabilities are welcome, but by no means required.

Other Volunteer Roles: Work alongside other volunteers with the help of our staff to complete the project. With your help we'll be able to accomplish so much more. Always feel free to bring a friend!

Event Committee

Fast Facts:

- Collect in-kind donations and experiences
- Work at your own pace
- Occurs September-February
- Secure silent auction items
- Work in teams – meet new people!
- Remote position

About the Opportunity: The Event Committee is a crucial sales role that supports the overall organization. By securing auction items used for fundraising at key events, we can obtain the necessary funds for our student programs, educator support, scholarships, and more. You'll work in a small, collaborative team to accomplish goals within a set timeline.

The Volunteer Role: Assist our Development Team in obtaining in-kind donations, selling tickets, acquiring sponsorships, securing items for silent auctions, raffle sales, and/or follow-up/thank you calls. We can work with you to determine the best responsibilities within your comfort zone. This may include in-person requests, follow-up phone calls, assembling donations into gift baskets, and more.

Event Support

Fast Facts:

- Occurs October-April
- Work in teams – meet new people!
- Assist with special events
- Flexible role
- Provide prep or on-site support
- Weekdays and weeknights

About the Opportunity: Event planning assistance and logistical on-site support are a critical piece to our special events. These evenings help raise the necessary funds to help support the overall organization. You'll work with our Development Team to determine the best responsibilities within your comfort zone and capacity.

The Volunteer Role: Planning begins in October and may include working with vendors, packaging items into gift baskets, and collaborating with the Auction Committee. On-site assistance is also available, involving food pick-up, deliveries, decorating, check-in help, setup, and event break down. We can work with you to determine the best responsibilities within your comfort zone.